

Title	Senior Client Advisor
Grade	Level E
Reporting to	Department Manager
Department	Enterprise Solutions, Technology, Services & Consumer
Location	Dublin or Cork
Ref: 156.25E	EdTech and general technology, permanent (Dublin or Cork)
Ref: 125.25E	Dev Tool & AI tech, permanent (Dublin or Cork)
Ref: 095.25E	General tech, fixed term to end September 2025 (Dublin only)

Background

Enterprise Ireland's remit is to accelerate the development of world class Irish companies to achieve leading positions in global markets. Our clients, employing over 230,000 people across Ireland, make a significant contribution to the Irish economy.

Enterprise Ireland's (EI) strategy for the period 2025 – 2029, will focus on supporting Irish business to accelerate sustainably and increase their contribution to economic growth. The environment in which Irish businesses operate is constantly changing and business needs to be innovative and ambitious to succeed. Our 5-year strategy sets out how we will support Irish business to START, COMPETE, SCALE and CONNECT to deliver jobs across Ireland and impact globally.

Role purpose

The primary purpose of the Senior Client Advisor role is to lead and manage strategic client relationships on behalf of the Agency, optimising the ambition, potential and impact of each client company in line with Enterprise Ireland's strategic goals of job creation, sustainability targets and innovation.

The Senior Client Advisor will also lead on the development and implementation of a strategy for their relevant sector (see above), driving the right approach and activity to optimise the opportunities and address the challenges of the sector.

Key Accountabilities

- Actively manage and develop a large and complex portfolio of sectorally aligned clients
 - Continuously assess and prioritise client engagement needs
 - Engage strategically regarding client ambition and future plans
 - Provide constructive insights on client growth opportunities and challenges
 - Utilise the Client Engagement Model to create and implement tailored client engagement plans
 - Facilitate effective engagement with the EI specialist teams, leveraging the full range of Enterprise Ireland's financial and non-financial supports and global connections to best meet client needs
 - Maintain comprehensive records of all client engagements
- Enhance client and sector development agenda by:
 - Developing and executing a sector-specific strategy with stakeholders, using research and insights to optimise opportunities and address challenges
 - Engaging with key stakeholders on strategic issues such as skills, regulation, technology trends, market access and external funding
 - Fostering inter-client relationships and establishing connections with the wider Research, Innovation, Regional and National ecosystem
- Identify and initially shape transformative projects

- Scope and develop the initial shape of an investment proposal in collaboration with the client
 - Provide input to the Client Solutions Team on investment proposals regarding the strategic context of the client's business
 - Liaise with the Client Solutions Lead as required as the project progresses and participate in the presentation of proposals to the relevant approval committee
- Lead the development of smaller/initial investment project proposals from identifying the client need, through to approval
 - Lead the development of new HPSU (High Potential Start Ups) proposals from early engagement with the founder(s) through to approval and drawdown
 - Proactively engage with client companies to monitor various obligations/requirements, eg completion of sign-off conditions, project progress and grant drawdowns, equity maintenance, completion of surveys (AES, ABR, Client Satisfaction) etc
 - Engage with and provide strategic input to colleagues in Investment Services on their development of follow-on funding packages
 - Manage team members where appropriate to deliver key strategic and operational objectives and targets
 - Coach and mentor other colleagues to strengthen the wider Enterprise Ireland team's knowledge and expertise
 - Travel for client meetings and sector / industry aligned events

Functional Competencies (Key Skills and Knowledge)

- Experience of supporting software technology companies, with strong understanding of their business models, scaling challenges, and the funding environment they operate in is essential
- Significant experience in providing excellent client service across a portfolio of clients at different stages of development, and varying levels of complexity, is essential
- Demonstrated experience in assessing and evaluating companies' business plans and financials by applying strong knowledge of the drivers of growth, the relevant business models and the stages of company development is essential
- Demonstrable experience of engaging at CEO level and Senior team level to influence and negotiate on a broad range of business issues is essential
- Demonstrated knowledge and experience of their relevant sector (see above) is desirable
- A strong track record in proactively building and developing business networks and relationships
- Ability to understand, analyse and take a strategic perspective on industry/market trends, technologies and sector opportunities and lead the development of sectoral plans
- Ability to manage others, supporting individuals to upskill through providing regular feedback, opportunities, and resources

Enterprise Ireland Behavioural Competencies

Results Focused

Strong drive to achieve, with the ability to remain outcome and results focused with regard to multiple business priorities and organisational goals. Strong commitment to monitoring progress and adjusting approach ensuring delivery against the appropriate timescales.

Innovation and Risk-Taking

Actively encourages new ideas, experimentation and measured risk-taking, while always being on the look-out for opportunities to continuously improve business processes and efficiencies within Enterprise Ireland and client organisations.

Problem Solving and Decision-Making

The ability to be decisive and take tough decisions about clients, people and costs to deliver sustainable results, using the analysis of information and situations to make logical and sound decisions.

Client Focused

The ability to provide an excellent client service focusing on client needs and building and maintaining effective personal and business relationships to advance clients' objectives and Enterprise Ireland strategy.

Communicating with Impact to Influence Others

Communicates in a manner that will persuade, convince and influence their own staff and others, both internally and externally, in order to motivate, inspire or encourage them to follow a particular course of action.

Teamworking

Expertise in building and developing teams, working collaboratively with colleagues, shares information and respect the opinions of staff members. Understands the skills, experience and knowledge of staff members and maximises how these can be utilised to the benefit of the department, the organisation and the client.

Embracing & Leading Change

Understands the business agenda of Enterprise Ireland and embraces changes for area of responsibility and for external and internal clients.

Acting / Leading with Integrity

Lives the Enterprise Ireland purpose and values, acting genuinely and with integrity, in a manner that builds trust and engages and motivates others, placing the genuine needs of the client, the organisation, and staff ahead of personal agendas.

Networking

Establishes and maintains mutually beneficial relationships with colleagues and other networks for the purpose of sharing information.

Developing Yourself & Others

The ability to lead, inspire, motivate and energise yourself and others to creates an environment that enables others to excel in terms of job performance.

Salary scale**€81,475 to €100,064 per annum contributory superannuation**

Rising to €106,220 by long service increments

€78,696 to €95,058 per annum non-contributory superannuation

Rising to €100,909 by long service increments

Candidates should note that entry will be at the minimum point of the relevant scale and the rate of remuneration may be adjusted from time to time in line with Government pay policy. Subject to satisfactory performance, increments may be payable in line with current Government Policy.

Application and selection process

The selection process may include short-listing of candidates. The selection criteria will be based on the essential requirements of the position. It is therefore important that you provide a detailed and accurate account of where you believe your skills and experience meet the requirements for the position. This should be contained in a short document (maximum 2 pages – template attached) accompanying your CV.

To apply for the position, send a detailed CV and supporting document quoting reference number **EI.125.25E; EI.095.25E or EI.xxx.25 (whichever is relevant)** to HRconnect@enterpriseireland.com to be received no later than **14 November 2025**



Applicants must have the legal right to live and work and be available to work in the location.

N.B. All correspondence will be acknowledged in writing by the HR Department within 3 working days. Applicants who do not receive an acknowledgement within 3 working days should contact HRConnect@enterprise-ireland.com

ISSUED BY THE HR DEPARTMENT, ENTERPRISE IRELAND ON 24 October 2025

Enterprise Ireland is an Equal Opportunity Employer

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